

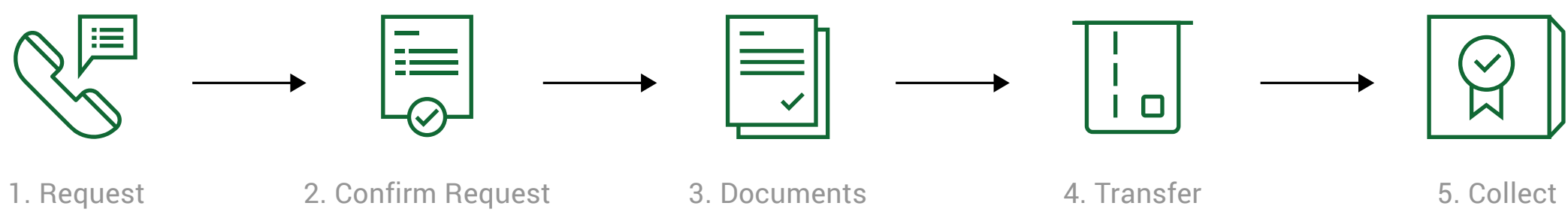


How to Order

Seeds, Seedlings, and other Products

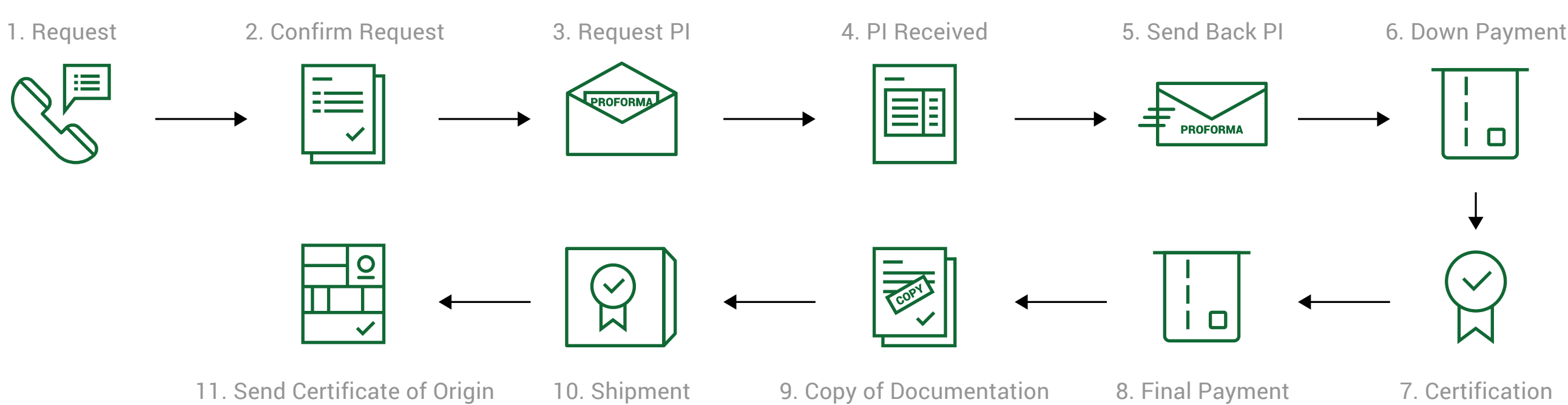
How to Order Socfindo Seeds Locally

Socfindo seeds can only be bought and collected from head office in Medan.
This is very important as we are aware of fake seeds trying to use our name to sells products.



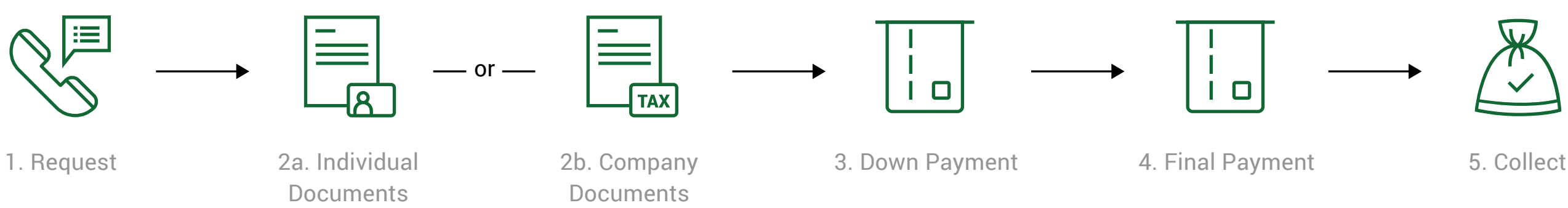
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| 1. Request: Seed orders and purchases must be done directly by the buyer/customer to Socfindo without going through an agent or third party distributor. |
| 2. Confirm Request: Buyer/customer will receive an official confirmation from Socfindo upon the request, which contains information on the administrative procedures of purchase, payment and the tentative delivery schedule. |
| 3. Documents: Companies and individuals (farmers) with purchases over 5000 seeds shall complete and send to Socfindo tax ID number and the SP2BKS document (Letter of Approval for the Distribution of Oil Palm Seeds), issued by the general managers of Plantation or the local plantation office. Individuals (farmers) with purchases smaller than 5000 seeds shall complete and send to Socfindo a photocopy of ID card and land certificate or land title from the village head. |
| 4. Transfer: Once all the procedure are complete, the buyer/customer shall transfer the full payment to the account of PT Socfin Indonesia and send the proof of transfer to Socfindo. |
| 5. Collect: Before collection by the buyer/customer (or the party authorised by the buyer/customer), the seeds shall be labeled and certified by the Balai Besar Perbenihan dan Proteksi tanaman Perkebunan (BBP2TP) from the Ministry of Agriculture of the Republic of Indonesia. The whole collection process of the seeds by the buyer/customer will only take place at the head office of PT Socfin Indonesia (Socfindo) JIK.L. Yos Sudarso No 106 Medan. |

How to Order Socfindo Seeds for Export



1.	Request: Seed orders and purchases must be done directly by the buyer/customer to Socfindo without going through an agent or third party distributor.
2.	Confirm Request: Buyer/customer will receive an official confirmation from Socfindo upon the request, which contains information on price, administrative procedures of purchase and payment and the tentative delivery schedule.
3.	Request Proforma Invoice(PI): Buyer/Customer will send a request to Socfindo to issue Proforma Invoice.
4.	Proforma Invoice Received: Socfindo will send the requested Proforma invoice which contains information on price, procedures of payment, the amount of seeds to be delivered and the shipment date.
5.	Send Back Proforma Invoice: Buyer/Customer will send back the approved Proforma Invoice to Socfindo.
6.	Down Payment: Buyer/Customer shall transfer 30% down payment.
7.	Certification: Upon receipt of confirmation of the 30% down payment, Socfindo shall be responsible to arrange the seeds export certificate from the Minister of Agriculture of the Republic of Indonesia (by attaching the approved Proforma Invoice).
8.	Final Payment: Buyer/Customer will complete the remaining 70% final payment 2 weeks before the shipment date (as listed in the Proforma Invoice).
9.	Copy of Documentation: Three days before the shipment date and after receiving the confirmation on the final payment, Socfindo will send the buyer/customer scanned copy of documents containing Phytosanitary certificate, invoice on the total payment, packing list, shipment advice and airway bill.
10.	Shipment: On the shipment day, Socfindo will also send to Buyer/ customer the original documents containing phytosanitary certificate, invoice on the total payment, packing list, shipment advice, airway bill and seed certificate.
11.	Send Certificate of Origin: Maximum four days after the shipment date, Socfindo will send the original Certificate of Origin to the buyer/customer.

How to Order Seedlings and other Products



1.	Request: Seedlings orders and other purchases must be done by filling the order form.
2a.	Individual Documents: Individuals (farmers) attach a copy of ID card and a photocopy of land certificate or land title from the village head.
2b.	Company Documents: Company attach a copy of NPWP (Tax ID number)
3.	Down Payment: Make the down payment of at least 25pc of total order to Socfindo account.
4.	Final Payment: All payment should be transferred to the account of PT Socfin Indonesia and send the proof of transfer to Socfindo.
5.	Collect: Seedlings can be collected maximum 3 months from the date of the order letter after completing the remaining payment at nursery.

Contact Us

Head Office

Address

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